

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, JULY 16, 2013
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Selectmen Paul Parsons and Diane Knox present. Jeffrey Zullo was absent. Jonathan Torrant arrived at 5:50 p.m.

Approval of Minutes: Motion: D. Knox moved to approve the regular 7/2/13 meeting minutes and P. Parsons seconded. All voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: None

Resignations: None

Interviews, Appointments & Reappointments

a) Reappoint Thomas I. McClintock to Litchfield Housing Authority, term 8/2018

b) Reappoint James R. Keller to Park and Recreation Commission, term 6/2017

Motion: D. Knox moved to reappoint both Mr. McClintock and Mr. Keller as in a) and b) above, and P. Parsons seconded. All voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 6/18/13 Sandy Beach Commission minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members 2/2015, 2/2014, 2/16, 2/16; 2 alternates 2/2016

Board of Ethics: One alternate member 6/2016

Capital Improvements Committee: 1 member 11/2013

Conservation Commission: 1 member 12/2013; 2 alternate members 12/2015

Economic Development Commission: One regular member 6/2013; 1 alternate 6/2013

Inland Wetlands Commission: 2 alternate members 6/2013

Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014

Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member

Park & Recreation: 2 alternate members: 6/2013, 6/2014

Recycling Committee: 4 members, 2/2015, two 2/2013, 2/2014

Sandy Beach Commission: 1 regular member 12/2015

Social Services Board: 1 member, 2/2015

Town Hall Building Committee: 1 member, 3/2015

Veteran's Advisory Committee: 2 regular member 8/2013, 8/2015; 2 alternate members 8/2015

Water Pollution Control Authority: 1 regular member 1/2018; 1 alternate member 1/2015

Tax Refunds: None

Transfers: None

Old Business: None

New Business

a) **Eagle Project Presentation – Donald Curtiss:** Mr. Curtiss said he had met with Jack Healy and presented a drawing showing a 4' X 4' removable shed and two removable team benches he will put in at the Northfield Community Field. L. Paul added there was money in Capital for Park and Recreation earmarked for this field. Montessori School has offered to assist in renovation of the fields. When the renovations are made, the shed and benches can be moved. Mr. Curtiss said he will need a building permit, and will not need a wetlands permit. The Board commended him for choosing a thoughtful project to benefit the community.

b) **Award Bid for Center School Sidewalk Project:** Mr. Healy said that although there was a lower bidder, they had not attached the required bid bond. Therefore, he recommends awarding this bid to Deacon Excavating for \$28,200. This project will complete all the sidewalks at Center School. [*J. Torrant arrived at this point, 5:50 p.m.*] The project will be completed by start of school. **Motion:** P. Parsons moved to award the contract to Deacon Excavating at \$28,200. D. Knox seconded, all voted aye and the motion carried.

c) **Adopt Resolution for Historic Documents Preservation Grant:** L. Paul explained this is an annual grant application with an award of \$4,000. He read the resolution to the Board. **Motion:** P. Parsons moved to adopt the resolution as read, and D. Knox seconded. All voted aye and the motion carried. The resolution reads as follows:

RESOLVED: That Leo Paul, Jr., First Selectman of the Town of Litchfield, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

d) **Approve Road Closures for 9/28/13 “Litchfield Fire Department Fall 5K”:** L. Paul explained the event. **Motion:** J. Torrant moved to approve the closure of roads for the Litchfield Fire Department’s Fall 5K race on 9/28/13 as requested in the letter from Brian Donohue dated 7/6/13. D. Knox seconded, all voted aye and the motion carried.

e) **Approve Ordinance Amendment:**

Chapter II, Planning, Article V, Litchfield Hills Council of Elected Officials

L. Paul said this is a merger between LHCEO and the Northwest CT Council of Governments and they will be called Northwest Hills Council of Governments effective 1/1/14. The current ordinance authorized us to become part of the LHCEO, so we will now have to go to town meeting to amend the ordinance. Rick Lynn will be the Executive Director, and there will be a larger staff to enable better planning. They must have at least 3 of the 11 communities involved ratify this action and amend the ordinance before they can move forward with the merger. **Motion:** P. Parson moved to approve the ordinance amendment regarding merging the LHCEO with the NCCOG, to go forward to a town meeting. D. Knox seconded, all voted aye and the motion carried.

f) **Adopt Resolution for Small Business Energy Advantage Loan Agreements with CL&P (for BOE):** Mr. Paul said CL&P will retrofit lighting in all three schools and pay for it. The electric bill will decrease as a result, and after three years, the amount of the decrease will be repaid to CL&P to pay for it. L. Paul read the resolution. **Motion:** J. Torrant moved to adopt the resolution as read, and P. Parsons seconded. Upon voting all voted aye and the motion carried. The resolution reads as follows:

RESOLVED: That the Town of Litchfield is hereby authorized to enter into three (3) Small Business Energy Advantage (SBEA) Loan Agreements with the Connecticut Light and Power Company for the Litchfield Center School (#CT12-621935), Litchfield Intermediate School (#CT12-622391) and Litchfield High School (#CT12-618353) at a

total cost of \$113,928.59 to be repaid by rebates and estimated energy savings over the course of 48 months; and to authorize the appropriate town officials to execute and deliver any and all documents and take any and all actions necessary or convenient for said purposes.

g) Sign Town Meeting Call for 7/30/13: Motion: J. Tarrant moved to dispense with the reading of the entire resolution and D. Knox seconded. All voted aye and the motion carried. Mr. Paul highlighted the two items on the call. **Motion:** J. Tarrant moved to sign the town meeting call for 7/30/13, D. Knox seconded, all voted aye and the motion carried.

Correspondence: None

Motion: P. Parsons moved to adjourn at 6:09 p.m. and D. Knox seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman